



Statement of Services

August 2022- May 2023 Weekly Tuition & Fees
Monday – Friday 7:30 am – 5:30 pm

Elisa Lake, Acting Director

Catherine Phillips Administrator
CDC # 19098

Connie Bruhn Administrator

Weekly Tuition - **Full Day Program** 10 hours 7:30 am – 5:30 pm

School Program Begins Promptly at 8:00 am

Class & Age	T/ Th Full Day	MWF Full Day	M-F Full Day
Early Preschool - 24 - 36 months	\$135	\$185	\$270
Preschool - 36 months - 48 months	\$125	\$175	\$255
Pre - Kindergarten - 48 months +	\$125	\$175	\$255

Weekly Tuition - **Half Day Program** 4 ½ hours 8:00 – 12:30

School Program Begins Promptly at 8:00 am

Class & Age	T/ Th Half Day	MWF Half Day	M-F Half Day
Early Preschool - 24 - 36 months	\$84	\$125	\$180
Preschool: 36 months - 48 months	\$85	\$132	\$170
Pre - Kindergarten: 48 months +	\$85	\$132	\$170

NOTE: All children 36 months and older must be fully toilet trained, in underpants, and able to take care of his or her personal hygiene. If your child has special needs, please talk to the school director.

- Early Arrival (7:30-8:00) or Half Day Extended (12:30-5:30) is billed at \$7.00 / hr. without proration
- A late pick-up charge of \$5.00 for every five minutes late after 5:30 pm
- No proration of fees due to illness, vacation, school closure, or withdrawal

New Family Registration Fee: \$125/child Returning Family Registration Fee: \$75/child

Registration fee will be refunded if the family relocates

Drop-In Day: \$40/day (whole or half day) if space is available

Waitlist Fee: \$50 (non-refundable)

·Family Care KIDS does not discriminate based on race, gender, national origin or faith. Special needs children will be considered for enrollment on an individual basis

·Families must submit a completed Child Enrollment and DHS Emergency, Information and Immunizations to be eligible for enrollment or waitlist consideration.

Tuition is due on the first of each month beginning at and continuing through enrollment. It is considered late after the 5th of the month and the account will be charged an additional \$25 each month until fully paid. Returned checks will be charge \$35.00 processing fee. ACH withdrawal from your bank can set up as your method for payment. Credit cards payments will be charged an additional 2.85% convenience fee. We do accept DES children. Family Care KIDS also offers scholarships. Please talk to the school director of assistant director for assistance.



Statement of Services
Our Parent Handbook Has Full Details
CDC # 19098

Our days are full of exploring, experiencing and encouraging learning. Our HighScope curriculum includes a “Plan, Do, Review” strategy so children can make choices and learn to follow through. While we start this early, children usually begin to show greater skill at this by age 4. Classroom schedules are posted along with lesson plans in each classroom. Our core day from 9 am – 2 pm is specifically planned with HighScope best practices and the observation and assessment of each child’s progress of Key Indicators will be logged and sent to you several times a week!

·Children’s behaviors are assessed after observation and redirected, coached with reminders of classroom expectations. Classroom routines will be considered and possibly altered to help the child with their day.

·Ongoing aggressive, harmful actions will be discussed with the family and a plan of correction will be implemented. In the case of a child harming or endangering another child or staff, the school may disenroll the child immediately. A child may be withdrawn by the family or by the school. Full details are in our Parent Handbook.

·Parents or guardians may have access during the school’s operating hours.

·We are insured by Brotherhood Mutual Ins., Co. #13528. Facility DHS inspection reports and pesticide information are available upon request. A 72-hour notice will be posted prior to any pest control service.

·We do not transport children. Field trips may be taken on our campus in which case we will notify you 3 days prior for your permission. These could include Worship Center, grassed areas, or nature walks around the campus.

We encourage medications to be administered by the family before or after school. In the event your child requires medications during the day, our state licensing requires:

- 1. Original prescription box, bottle, bag with child’s name and dispensing instructions*
- 2. A Medication Consent form to be completed with the medication BEFORE ANY MEDICATION CAN BE ADMINISTERED. This includes prescriptions or over the counter medications We will log the day, time and dose of every administered drug.*
- 3. Over the Counter medications for your child require a written note from your physician with child’s name and specific dosing instructions and an expiration date. (Start/Stop).*
- 4. All medications will be kept in a locked box in the school office, except for EpiPens that will be kept in the child’s classroom, out of reach of other children. All staff are trained in administration. The school will notify the family immediately when administered.*
- 5. Any narcotic drug will be counted when the child arrives for the day and when the child leaves for the day. School administration and the responsible adult will be present for the count.*

Family Care KIDS practices safety drills once a month for emergency situations. In extreme cases, we have emergency procedures in place for lock down or moving the children to a safe place. WE WILL COMMUNICATE WITH PARENTS IMMEDIATELY IF THERE IS ANY THREAT TO THE SCHOOL.

IN ALL EMERGENCY SITUATIONS WE CONTACT 911 IMMEDIATELY